



# Card Production 2016 Holiday Production Freeze Notification



## Key Dates for Pre-Paid Card orders

**Any orders received later than these dates are not guaranteed arrival before Christmas.**

The last day to order fully custom\* cards for production and fulfillment is **Thursday, November 10th**, and the last day to order standard and/or partially custom\*\* cards is **Friday, December 2nd**.

*Please see details below.*

### Ordering standard or partially custom cards, with or without 4 x 5 ½ or tri-fold standard carrier

- Quantities of 20,000 and less
  - Place orders before **Tuesday, December 13th** for production and delivery prior to Christmas.
- Quantities > than 20,000
  - Place orders before **Friday, December 2nd** for production and delivery prior to Christmas.

### Ordering fully custom B2B or Retail cards, on fully or partially custom 4 x 5 ½ or tri-fold carrier

- Quantities of 50,000 or less for existing in-stock custom cards
  - Place orders before **Friday, November 25** for production and delivery prior to Christmas.
- Quantities > 50,000 up to 250,000 for new custom card orders
  - Place orders before **Thursday, November 10** for production and delivery prior to Christmas.

**\*\*Standard orders:** non-customized Gift Cards (denominations of \$10, \$25, \$50, \$100, \$500); Preferred Price Cards (5 cpl, 10 cpl with 100L, 200L or 500L total volume; and Car Wash cards (any number of car wash units)

**\*\*Partially Customized:** non-standard denominations, printing card with B/W logo, message on standard carrier

**\*Fully Customized:** Entire card background is customized and standard/partially customized/fully customized carrier message

# ORDER NOW!

For **standard orders**, please visit our **self-help website**.  
For **partial or fully customized orders**, please email [ppcard@suncor.com](mailto:ppcard@suncor.com).

**Thank you for your cooperation.**

Any questions or concerns, please contact [ppcard@suncor.com](mailto:ppcard@suncor.com)